



# ID VIP Team

The Entertainment Specialists

## ID VIP Team Intern Program

### What is an Intern?

Look it up online and Google will give you the following:

**in·tern** *noun* /*in.tərn*/

1. a student or trainee who works, sometimes without pay, at a trade or occupation in order to gain work experience.

synonyms: [trainee](#), [apprentice](#), [probationer](#), (summer) student, [novice](#), [beginner](#) More

For our company, interns are the beginning of a career path and the gateway to our business. Our business has used interns since its inception. We have modeled ourselves after the professional career models of Accountants, Lawyers and Engineers and the Internship is the first step.

### What does an Intern do?

Interns are students who decide to work with us to supplement their existing experience and education to gain real world work experience to build a career upon. They choose the area they want to work in and work closely with a supervisor who acts as their mentor. They receive constant coaching and are encouraged to learn and grow as an entry level professional.

### What positions or departments are available for an Intern?

Interns are constantly needed in every area of our company but we may not have a supervisor/mentor available to ensure you get the training and coaching you need. As a general rule there are always positions available in:

DJ & Sound Production including live sound

Event Management & Consulting

Marketing

A&R

### Do Interns get paid for their work?

Our company always pays for work that results in income or is billable to a client. We are a project based company which means we are always working on specific projects with their own budget, their own teams, specific goals and their own time lines. Everyone in our company is working on several projects at the same time and we bill our work out to each project as we work on it.

Billable work includes any work that is directly billed to our clients or directly relates to getting our project goals accomplished. This can include administration work, promotional and marketing work, management, logistics, accounting, etc.

Non-billable work is related to learning curves and gaining experience. We can not bill our client for the time it takes you to learn how to do a task because you do not know how to or bill for more hours because it takes you longer to do a task than an experienced person. We also can not bill the client because you do not have the contacts and the network to get the job done. Learning, networking, etc are all non-billable work that is your sweat equity in building your career. You must gain the contacts, build your professional support system and gain the knowledge to support your career.

Please note that our company always budgets very little for administration work. We are the Entertainment Specialists. Our work involves events, media and entertainment. We are not an administrative company like accountants and lawyers and as such administrative work is a cost we try to reduce as much as possible.

### **What do Interns get paid for their work?**

As a general rule interns start at \$10/billable hour or the legislated minimum wage for your regional office if it is higher. Most interns start part time with us while in school or while working another job to allow them to gain the knowledge, experience etc they need to transition into a full time intern position. After a successful 6 month evaluation period, interns are evaluated on their work, billable hours, etc and are set at an appropriate pay rate for their skill set. This rate can range from \$12.50-\$25/billable hour.

### **What kind of work load or work day can an Intern expect?**

Our company strives to provide each individual with as much freedom as possible in terms of scheduling etc to allow you to build a balanced life. When you first start with the company expect to be overwhelmed for a while. The workload will be heavy and there will be massive learning curves. It will be like starting school all over again. Interns can work 50+ hours/week and up to 40 hours on an event weekend from Friday to Sunday. Its all dependent on your ability to learn your job and find ways to be efficient.

### **How do we apply to be an Intern?**

Intern applications are accepted on an ongoing basis: Simply send your resume with a cover letter explaining why you think you would fit into our company to:

**Intern Program**  
**ID VIP Team Corporation**  
**PO BOX 1072, Lamont, AB T0B 2R0**

Please feel free to contact me directly if you have any questions or concerns or to discuss this further.

Sincerely,

**Brian T. Ho | CEO & Founder**



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Cell: [\(780\)907-3682](tel:7809073682) | Email: [brian@idvipteam.com](mailto:brian@idvipteam.com)

Phone: [1-780-579-0019](tel:17805790019)

North America Toll Free: [1-855-694-3847](tel:18556943847) or 1-855-MY ID VIP